



Sanctioned Event – Targeted Risk Assessment

Form TRA-01

Event / Venue	20 th Anniversary Hyden Humps	Type of Work being performed <i>e.g. refuelling, waving flag, walking to work area</i> <i>Competing at Night</i>
Area / Location	"Smithy's Place" Hyden	
Date	27 th – 29 th September 2008	

RISK MATRIX	Consequence			
	1 Insignificant	2 Minor	3 Moderate	4 Major
Likelihood				
A - Almost Certain	High	High	<i>Extreme</i>	<i>Extreme</i>
B - Likely	Medium	High	High	<i>Extreme</i>
C - Possible	Low	Medium	High	<i>Extreme</i>
D - Unlikely	Low	Low	Medium	High

ACTIONS REQUIRED FOLLOWING ASSESSMENT OF RISK:

Extreme risk Immediate actions required
 High risk Senior Management (Senior Event Official) attention needed
 Medium risk Management (Organiser) responsibility must be specified
 Low risk Manage by current procedures / continue current process

Note: "Management" and "Official" are considered to be like terms
See reverse for descriptions of Likelihood and Consequence outcomes

IDENTIFIED RISKS:

Description of identified Risks	Likelihood (A-D)	Consequence (1-4)	Resultant Risk	Controls / Treatment performed What has been done about it ?	Who will Implement?	Who will Check?	Who confirmed actions were completed (sign)
<i>Example: spectator could be hit by debris from car</i>	<i>C</i>	<i>3</i>	<i>HIGH</i>	<i>Debris fence, move spectators further back, additional crowd control officials</i>	<i>Organiser Marshals</i>	<i>Race Sec</i>	
1. Crash as a result of reduced visibility of track markers	C	3	High	Reflective tape will be applied to the track markers, a red square at the head of the arrow's and a white square at the base of the arrows.	Clerk of Course	Event checker	
2. Reduced visibility of SOS board	C	2	Medium	Competitors have been instructed by the Supp Regs that they will be required to carry a torch, capable of illuminating their SOS board, during section 1	Clerk of Course	Chief Scrutineer	
3. Crashing due to lack of visibility	C	3	High	Competitors will be instructed they will need to have both of their required forward facing lights on during section 1.	Clerk of Course	Chief Scrutineer	
4. Difficulty of Emergency crews to respond in the dark	C	2	Medium	Ambulance to be equipped with adequate lighting. To respond and deal with situation.	Event Secretary	Clerk of Course	



LIKELIHOOD/CONSEQUENCE DESCRIPTIONS:

Likelihood		Consequence	Personal Injury	Administrative
A - Almost certain	Action will probably occur numerous times or in many circumstances	4 – Major Consequence	Death, permanent or extensive injury requiring hospitalisation to one or more people.	Significant hardship to Organisation
B - Likely	Action may occur occasionally or in some circumstances	3 – Moderate Consequence	Serious injury requiring hospitalisation; broken limbs or stand down for duration of event	Significant rejigging of organisational plans required
C - Possible	Action may occur in exceptional circumstances and has been known to occur elsewhere	2 – Minor Consequence	Medical attention on-site or ongoing attention to injury may be required	Minor rearrangement of plans required to address the situation
D - Unlikely	Whist theoretically possible is not known to have occurred	1 – Insignificant Consequence	Minor first aid, if at all. No ongoing medical attention	Localised assessment of affected issue to be considered

POINTS TO REMEMBER:

What can cause injury or death?
<ul style="list-style-type: none"> ▪ slips/trips ▪ Collapse of structures ▪ Dangerous or flammable Materials ▪ Electrical cables ▪ Heavy equipment ▪ Public access / egress / behaviour ▪ Weather (e.g. Rain / Hail / Wind / Thunderstorms) ▪ Projectiles

Four Risk Treatments
<ul style="list-style-type: none"> ▪ Avoid: Don't do the activity ▪ Treat: Reduce by use of controls ▪ Accept: If low or if consequences can be tolerated. ▪ Transfer: (Caution – not possible to transfer duty of care.)

Levels of Control Methods
<ul style="list-style-type: none"> ▪ Avoid ← Try to start here ▪ Substitute ▪ Isolate ▪ Reduce by physical controls ▪ Reduce by admin warning and rules ▪ Use Personal Protection Equipment ← Last resort

WHO DID YOU TALK TO IN ASSESSING AND IDENTIFYING THIS RISK?

Date	Name	Position	Signature

Completed by: Dieter von Mollendorf	Signed:	Date: 21/08/2008